FITZHARRYS HOME SCHOOL AGREEMENT

We know that a strong partnership between school, student and parent is the best way for each child and our school community to succeed. By signing this agreement, all parties agree with the general principles below and will work towards achieving them so as to ensure the best education for the student involved. If you would like to discuss this agreement, please contact your child's tutor.

THE STUDENT

It is my responsibility to:

1. Attend school regularly and on time
2. Treat others thoughtfully and respect them as individuals
3. Do all my classwork and homework as well as I can and on time
4. Bring to school everything I need for lessons and school activities, but nothing else
5. Wear the correct uniform in line with the school's expectations.
6. Wherever I am, behave so that people think highly of the school

PARENT/GUARDIAN

It is my/our responsibility to:

1. See that my child goes to school regularly and arrives on time
2. Make the school aware of any concerns or problems that might affect my child's work or behaviour
3. Support the school's policies and guidelines for behaviour and uniform
4. Support my child in completing homework and sign the planner each week
5. Attend parents' evenings and discussions about my child's progress

FITZHARRYS SCHOOL

It is the school's responsibility to:

1. Care for your child's safety and happiness
2. Give your child the opportunity to achieve his or her full potential and recognise his or her achievements
3. Provide a balanced curriculum and meet the individual needs of your child
4. Achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility
5. Keep you informed about general school matters and about your child's progress in particular
6. Be open and welcoming, respond promptly to your concerns and provide opportunities for you to be involved in the life of the school

USE OF ICT: CODES OF CONDUCT

1. USE OF THE SCHOOL'S INTERNET and E-MAIL FACILITIES

This code of conduct applies at all times, in and out of school hours, while you are using school equipment and/or school applications. It includes when you are using your own devices in school.

You should:
- Only access sites which are appropriate for use in school. This also applies outside lesson time.
- Be aware that your actions on the internet can be seen by others
- Be careful of what you say to others and how you say it. Never give your name, home address, telephone numbers or any personal information about yourself or others to any strangers you write to or talk with on the internet.
- Treat others as they would expect to be treated. e.g. show respect and be polite.
- Respect copyright and trademarks. You cannot use the words or pictures that you see on an internet site without giving credit to the person that owns the site. You must not copy text or pictures from the internet and hand it in to your teacher as your own work.
- Check with a teacher before completing questionnaires or subscription forms, opening e-mail attachments or downloading files other than pictures

You should not:
- Send, access or display offensive messages or pictures
- Use or send bad language
- Attempt to get around web-filtering

2. USE OF THE SCHOOL'S NETWORK

We expect that you will use the school's ICT facilities sensibly, in a way which does not interfere with anyone else and in a way which helps us to maintain the quality of our resources.

You should:
- Keep your network password secret
- Compress files so that you don't use all your network storage space
- Back-up your work.
- Use only applications relevant to the lesson and authorised by your teacher
- Remember that your network area, workstation screen, emails and use of the internet are monitored – behave appropriately
- Use the printers for school work only
- Wait for teacher supervision before using the ICT facilities
- Keep food and drink out of the IT rooms at all times – water may be drunk, but away from the workstation
- Report problems with equipment, but do not attempt to solve them without permission
- Leave IT rooms tidy and ready for the next class

You should not
- Interfere with anyone else's IT equipment (workstation, keyboard, monitor etc.)
- Attempt to access another student's account or electronic files
- Attempt to install software on the school network
- Attempt to undermine the school's network control software or internet filtering service – report any breaches to a member of staff

Disciplinary procedure

If you break this code, or the code for use of the internet you may be given a warning; have your access to ICT restricted (for instance your access to the internet, or to computers at lunchtime); or have your access to the network removed entirely for a period of time.