



## Risk Assessment to minimise CV19 risks

The following document explains Fitzharrys School's approach to the full re-opening for March 2021, in line with the DFE guidance.

### System of controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered, and schools must put in place measures that suit their particular circumstances. Number 6 applies in specific circumstances.

<b>Prevention:</b>	Measures in place to reduce risk
1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have	<ul style="list-style-type: none"><li>• Students, staff and parents are to ensure that anyone with symptoms of COVID-19 do not come into school. They should be tested and only come back into school when the negative test result comes back and is shared with school. This should be a PCR test, not the lateral flow tests. If they become unwell in school and are displaying COVID-19</li></ul>

<p>someone in their household who does, do not attend school</p>	<p>symptoms, then they will be isolated in school until their parent/carer can pick them up.</p> <ul style="list-style-type: none"> <li>• If a student has tested positive, they must not come into school and must wait until the appropriate period of isolation as advised by NHS.</li> <li>• In any of these cases, the following guidance should be followed: <a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a></li> <li>• Communication about this to parents, staff and students has been clear and will be regularly reinforced to ensure everybody understands the expectations.</li> </ul>
<p>2) clean hands thoroughly more often than usual</p>	<ul style="list-style-type: none"> <li>• All students will sanitise their hands on entry into their bubble or teaching area. They will do this after every movement around the school, including first thing in the morning, break times, lunch times and between lessons.</li> <li>• Hand sanitiser dispensers have been strategically located at key points in the school. These are clearly labelled.</li> <li>• Students are encouraged to bring in their own hand sanitiser to school for use throughout the day. Students can also use toilets at break or lunch to wash their hands.</li> <li>• Staff are supplied with their hand sanitiser bottle to use regularly, alongside the bubble entry bottles/dispensers.</li> <li>• Paper towels are now in all of the toilets to dry hands.</li> </ul>
<p>3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p>	<ul style="list-style-type: none"> <li>• 'Catch it, bin it, kill it' posters are around school. This message is re-emphasised by teachers and other staff throughout the day.</li> <li>• Tissues are available at key points, and students are encouraged to bring in tissues to school.</li> <li>• Bins are regularly changed around the school site.</li> </ul>
<p>4) introduce enhanced cleaning, including cleaning frequently</p>	<ul style="list-style-type: none"> <li>• School cleaning happens everyday between 3.15 and 7pm. All surfaces which students and staff may have touched are wiped down using cleaning materials.</li> </ul>

<p>touched surfaces often, using standard products such as detergents and bleach</p>	<ul style="list-style-type: none"> <li>• There is also cleaning of key transition points throughout the day to ensure surfaces are wiped down, toilets are also regularly wiped down. The school has employed a cleaner who works during the school day to ensure such surfaces are regularly cleaned across the site.</li> <li>• Practical subjects have individual risk assessments to ensure the key surfaces used by students are wiped down between lessons. This uses detergent and cloths, which are regularly washed.</li> <li>• Any shared equipment is either kept in bubbles or cleaned between groups.</li> </ul>
<p>5) minimise contact between individuals and maintain social distancing wherever possible</p>	<ul style="list-style-type: none"> <li>• The school runs a bubble system, where students in each year group are allocated a teaching area for non-practical subjects, as well as social zones for break and lunchtime. Students are expected to stick to their bubbles, with staff supervising them and ensuring no crossover of students.</li> <li>• Breaks and lunchtimes have rota systems for accessing the canteen and hall, thus stopping mixing of bubbles. Year 7 have their own food serving area.</li> <li>• Classrooms are set out to be forward facing where possible, with teachers in a zone at the front of the classroom which is 2m away from the nearest student.</li> <li>• There is a reminder slide for teachers to use on expectations in classrooms that focusses on social distancing, not wandering around, forward facing, hand hygiene and catch it, bin it, kill it. These are used to remind students of our expectations.</li> <li>• The behaviour policy has been adapted to allow students to warn students for not following these expectations.</li> <li>• There is a one-way system for entry and exit of the school site, and for key congestion points in school.</li> <li>• Staff also have one-way systems for the staff room and maximum numbers in key offices to ensure social distancing is maintained.</li> </ul>

	<ul style="list-style-type: none"> <li>Some staff have their own teaching room to minimise their movement based on underlying health conditions or risk assessments. Rooms such as these have one-way systems to reduce social contact.</li> </ul>
6) where necessary, wear appropriate personal protective equipment (PPE)	<ul style="list-style-type: none"> <li>PPE is available for use in the event of a first aid issue.</li> <li>If staff need to wear PPE it will be due to someone needing intimate care or where the 2m distance cannot be maintained.</li> <li>Face masks should be used in indoor communal spaces, corridors, and classrooms. Some subjects such as PE are exempt from this. This is for both staff and students. Staff can remove their mask to teach if they can maintain a 2-metre distance from others in the room. Visors cannot be worn instead of masks.</li> <li>Those with a reason for exemption do not need to wear a face mask in these areas. Staff will be provided with a list of these students, exemption cards will be offered to students who are on the list, but do not have to be held/worn.</li> <li>The wearing of masks in lesson will continue until the government adjust the guidance. The review of this is expected at the end of March.</li> </ul>
7) Ventilation	<ul style="list-style-type: none"> <li>All classrooms will be ventilated to ensure a flow of air. This will be balanced with keeping students and staff warm in classrooms.</li> <li>Doors and windows will be open where possible, ensuring there is not an increased fire risk. Windows do not need to be fully open in lessons but should be at break or lunchtime to increase air-flow.</li> </ul>
8) In school testing	<ul style="list-style-type: none"> <li>Students will have 3 lateral flow tests in the first 2 weeks back in school. After this lateral flow tests will be self-administered at home (or with parental support) twice weekly. Guidance and test packs will be sent home to all students. Staff will also self-test using the lateral flow tests at the same frequency. This will start earlier to allow student testing in school. In both cases testing is voluntary.</li> <li>Any positive tests using lateral flow tests at home will need to be followed by a PCR test. The individual who has tested positive, and</li> </ul>

	<p>their household, should self-isolate until the PCR test result comes through. A positive lateral flow test result from the school testing centre will result in self isolation, regardless of any PCR test result.</p>
<p><b>Response to any infection:</b></p>	
<p>7) engage with the NHS Test and Trace process</p> <p>8) manage confirmed cases of coronavirus (COVID-19) amongst the school community</p> <p>9) contain any outbreak by following local health protection team advice</p>	<ul style="list-style-type: none"> <li>• All students and staff are expected to arrange a test and not come into school until a result has been confirmed with the school.</li> <li>• As in point 1) all those displaying symptoms should follow the government guidance about isolation.</li> <li>• In the event of any confirmed cases the school will contact Public Health England using the latest government guidance.</li> <li>• We will then follow the guidance and manage this in accordance with the advice given to us by the Health Protection Team.</li> <li>• Self-isolation of staff or students who have been a close contact will be judged on the track and trace process in school. All those expected to be part of this process will be contacted by the school with clear written guidance.</li> </ul>