

Dear Y11 Students, Parents and Carers

Welcome back to the new Spring term – we hope you had a relaxing break and that this email finds you safe and well. We want to reassure you that we are working behind the scenes so that you have all of the information that you need to make informed decisions about your future.

Some of you may know exactly what you'd like to do after Y11 and some of you may still be deciding. Please remember you can apply to more than one college or 6th form and you don't need to confirm your choice until results day. In fact, we would recommend you have a Plan A, B and C in place. The earlier you apply means you are in our system and starting this process sooner so you're more in control of the options available to you. Here is the application process to apply for a college course with Activate Learning:

- **Research** – Look into all of the options available to you, attend Open Events, speak to schools and colleges, look online at websites and prospectuses and speak to Careers Advisers
- **Apply** – Either online or on paper and remember, we can help you with your application at: <https://www.activatelearning.ac.uk/study/how-to-apply>
- **Confirm your offer** – Within 2 weeks of making your application, you will receive a call from the admissions team on: 0800 612 6008 to discuss your specific needs. This call will be outside of school hours. If you miss the call, don't worry, we will try you again or feel free to contact us.
- **Receive an email** - Please look out for an email from advice and admissions at Activate Learning, which will give you the details of the next stage of the application process. If you applied online, you can also monitor your application via our application portal. Again, if you don't receive this email, please check your junk folders or email us on enquiries@activatelearning.ac.uk .
- **Accept your offer** – Follow the instructions on the email to accept your offer to confirm you wish to study with us (remember you can accept more than one offer and still change your mind after you receive your results)
- **Prepare for college** – You'll receive a call from your tutor to welcome you and be given a password to log onto our ALO (Activate Learning Online system)
- **Results day** – Your grades will determine which level of your chosen course you start on. If you need to look at a different starting levels or course types, we're here to help, so please give us a call and we will discuss your options with you
- **Enrol** – Upload your exam results and complete your enrolment form to secure your place and become an Activate Learning student! You can do this stage online or in person at college. It's really important that you complete this stage in order to secure your place on your chosen course, and it's better if you do it as soon after your exam results as possible.

We hope that you find the above information useful but if you do still have any queries regarding the application process or an existing application, please do not hesitate to contact us on:

Tel 0800 612 6008 or Email enquiries@activatelearning.ac.uk Best wishes and Stay Safe

Louise Coker-Taney

School Partner Executive

City of Oxford College

www.activatelearning.ac.uk



OPEN EVENTS
@ CITY OF OXFORD & BANBURY AND
BICESTER COLLEGES

Register your place online at:
www.activatelearning.ac.uk/ever

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| City of Oxford College Wednesday 3 March: 4-8pm Saturday 3 July: 9.30-1.30pm | Banbury & Bicester College Wednesday 24 February: 4-8pm Saturday 26 June: 9.30-1.30pm |
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