



FITZHARRYS SCHOOL

Fitzharrys School
Northcourt Road
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Headteacher Mr J Dennett BA (Hons)

19 March 2020

Dear parents and carers,

Following the government decision to close all schools, we would like to outline how to access work that has been set for students.

All students can access work through their school Microsoft 365 account. Students know how to access these accounts and use them regularly in school. They can be accessed on laptops, PCs, tablets and mobile phones. Once they login they need to access the 'learning resources' section. Within this, students can find folders for each subject on their timetable. Each subject area contains a folder titled 'Work in case of closure', the work is then divided up by year group.

In these folders each subject has set work to match the amount of time a student would have on a fortnightly timetable. There is an instruction sheet and supporting documents for each subject. Some of this work is already in place, other pieces will be added over the next couple of days. Please be patient as staff upload the resources before the end of Friday.

Teachers have worked hard to create accessible and rigorous work for students to complete. The work does differ in its nature for different year groups, and our expectations for completing and handing in work also varies:

- KS3 (Years 7, 8 and 9) – Students are expected to complete the work set and bring this in when we return to school. Where possible, it should be completed in exercise books. Initially we have set 2 weeks work. As we need to set more work, then we will put it in the same folders with fresh instructions.
- KS4 (Years 10 and 11) – Students will be expected to complete the work set and submit key elements of it to their teachers via email. Guidelines for this will be clear. Teacher email addresses will also be on the instruction sheet. Please note that students only need to send work to their subject teachers, they should do this from their school email address, not from private accounts. Staff will then mark and return comments to students via email. For year 11 students we know that the cancellation of exams creates uncertainty, so we would recommend that they continue to study until it is clear how results are going to be sorted out.
- KS5 (Years 12 and 13) – Subject teachers will communicate with their classes via email or another web-based format. This will depend on the teacher and their school. Completed tasks will then be emailed to the teachers, who will then mark it and reply with comments as appropriate.

If accessing the work and returning it to teachers electronically is not possible, then please let us know. We will do our best to ensure your son/daughter can access the work and get feedback.



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We believe that this is the best solution for the Fitzharrys community in the current difficult circumstances, and we are confident that there is enough work for them to complete over the next 2 school weeks to ensure they do not fall behind in their studies. We will continue to set work on a regular basis using the same system. To make sure it is completed at home, one approach would be for students to follow their normal school timetable each day. This would ensure balance and variety.

With GCSE and A levels, we await to be told how this will be managed. Therefore, please reassure your child that we will keep them, and you, updated as and when we hear any news on public exams. In the meantime, we recommend they use their time constructively by continuing to study in order to prepare for the next stage of their education.

We will update the website and social media accounts on a regular basis. Please do contact the school if there are any queries.

Yours sincerely

Will Speke
Deputy Head



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